

BCG PTO Meeting
Chatham VFW
September 3, 2024 6:00 P.M.

I. Welcome & Introductions

Sarah Bone called the meeting to order at 6:04 pm. Introductions followed.

II. Approval of July Minutes

McKenna Matrisch sent out the July meeting minutes via email to the Board, Committee Chairs, School Administration and all BCG PTO members prior to this meeting. Minutes were approved.

III. Treasurer's Report

- a. State Fair Merchandise Check was deposited into the bank.
- b. 24-25 FY Budget approved

IV. Open Positions for 2024-2025 School Year

- a. BES Book Fair Co-Chair
- b. Fun Fair Co-Chair
- c. Titan Trek Co-Chair
- d. Dueling Pianos – Silent Auction

V. Committee Reports

- a. Illinois State Fair Merchandise Sales
 - I. There were some issues with cash management. If we're invited back next year, we need to look into how to make this a smoother transaction on both ends.
 - II. The check for \$4,500 was presented on the last night of the fair and was deposited into the bank.
- b. Book Fair
 - I. Dates are set for September 30 through October 4, 2024 and February 3-7, 2025. Family Reading Night is October 3, 2024.
 - II. A Co-Chair is still needed for BES. Sarah Johnson has stepped into CES along with Sarah Bone.
- c. Directories
 - I. Greg has received the list from IT. Order forms were delivered to schools. Ordering will be open until September 20, 2024.
 - II. Plan on seeing them in schools early October.
- d. Staff Appreciation
 - I. Dates are October 24-25. Haven't started on this. Will follow up with Brittany.
- e. Titan Trek
 - I. Bill Stokes is confirmed for November 16.
 - II. Proposed budget of \$2,707.01 which included 1 bounce house. \$2,957.01 which included 2 bounce houses.

- i. Budget was approved for 2 bounce houses in the amount of \$2,957.01
 - f. Parents Night Out
 - I. Georgetta was unable to attend but gave an update to Sarah Bone prior to
 - i. Bounce houses with CDubs were reserved.
 - ii. Voted to go ahead and order craft supplies like last year.
 - iii. Would like to have a form with registration online instead of at the door this year.
 - iv. Voted to skip the reading room as it turned into a wrestling ring last year.
 - v. Approved \$600 budget.
 - g. Fun Fair
 - I. Date is set as February 22, 2024
 - II. Joe has been in contact with entertainers.
 - III. He knows what food we will need.
 - IV. Would like to find someone as “Volunteer Coordinator” and would like 2 people as an “understudy” who will take over next school year.
 - h. Dueling Pianos Night
 - I. Katy was unable to attend the meeting but provided an update via Sarah Bone before the meeting,
 - i. Howlat the Moon has been booked.
 - ii. Prairie View has us on the books but waiting to sign contracts until the salesperson is back in the office.
 - iii. Needs a committee for Silent Auction.
 - i. School Toolbox
 - I. Waiting for the final check. Joe was trying to get 1 check versus 3 checks sent to each individual school
 - i. BES sold 58 kits
 - ii. CES sold 52 kits
 - iii. GES sold 98 kits
 - j. Spirit wear
 - I. Kate was not in attendance. Nothing to report.
 - k. Website/ Social Media
 - I. Nothing to report
 - l. Sponsorships
 - I. Letters were going out the first week of September.
 - m. Graduation Photos
 - I. Ashely Earnest talked about a proposal for this year. She will have something official to present at the next meeting.

VI. Other Business - none

-August 6th 8:30 a.m./ 10:30 a.m.

VII. School President's Reports

a. BES - none

b. CES - none

c. GES - none

VIII. Administration Information –no Admin attended this meeting.

IX. President's Report –nothing additional.

X. Next meeting –**October 1 at 6pm at Chatham Library**

XI. Adjourn at 7:13 pm.